**Kelbrook and Sough Parish Council Strategic Plan Main Aims and Objectives May 24 to April 25**

**Mission**

**To positively contribute to the wellbeing of the community and the environment of Kelbrook and Sough**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Catergory | Area | Objective | Actions | Timescales | Budget |
| Parish Council Governance and Communication | Chairman’s Annual Report | To prepare a comprehensive, written Annual Report Made available on the Website for the Annual General Meeting | Chairman presents Annual Report at AGM  Clerk to upload report to website | Annually in May | None required |
|  | Communications Platforms | Website  Social Media  Noticeboards | 1.Create a platform that informs the community and wider public about the activities of the PC and other organisations in the Parish.  2.Monitor legal compliance  3. Ensure content is available in a timely manner  4. Update Finance and Governance documents  Use Social Media to inform Community of the ongoing work of the Parish Council and the Lengthsman  Agenda and minutes displayed on both Kelbrook and Sough noticeboards | 1. Ongoing  2. Ongoing  3. Clerk to update site within 3 days of approved content  4. By the end of May 2024  Ongoing  Agenda to be displayed no less than 3 working days before the meeting  Minutes to be displayed once approved by PC | Budget required to develop website |
| Governance | Governance documents  Finance  Audit | Update Finance and Governance documents  Make budgetary documents available on website bi monthly  Complete internal and external audit by deadline  Results of Audit to be made available on website | PC members to update the documents relevant to their area of responsibility  Clerk to upload to website  Chairman, Clerk and internal Auditor  Clerk to upload to website | End May 2024  End May  TBC | None required  None required |
| Community and Recreational Services | Asset register  Maintain and enhance assets  Kelbrook Playground  Sough Park  Kelbrook Primary School  Grit Bins  Village Events  Dog fouling  Litter | Maintain comprehensive up to date register  Benches  Bus shelters  Planters  Phonebox  Maintenance and repair  Continued joint funding with Earby Town Council  Enhance Changing Facilities and pathway in partnership with Kelbrook Phoenix Football Club  Community garden  Provide adequate grit bins and aim to secure future support from other responsible bodies for supplies  Support and promote Village events.  Encourage better dog ownership  Monthly litterpick | PC to update register when items are added or taken away  Lengthsman to have a monthly action plan to complete and report to PC  Repair safety surface  Provide funding toward the cost  Award funding for the project  Agree priority areas  Develop policy for considering new requests  Work with Community Projects  Village Hall, St Mary’s Church and Kelbrook Phoenix football club  Temporary markings on pavements  Monitor dog bins  Organise monthly litterpick and promote to gain volunteers | Ongoing  Ongoing  ASAP  TBC  TBC  Ongoing  Ongoing  Ongoing  Monthly | None required  ?  Grant successfully applied for  1. £5000  2. Grant successfully applied for and awarded  £500 |
| Planning | Ensure the balanced and overall interest of Kelbrook and Sough are reflected in comments made on planning applications | Continue to respond to planning applications using the Neighbourhood plan to inform decisions  Ensure the community is aware of planning applications and directed where to respond. | Put planning application information on website and update weekly list on Facebook. Ask concerned residents to email the Clerk if they wish to discuss with the PC | May 2024 |  |
| Crime Prevention | Crime prevention initiatives | Consider where crime prevention initiatives can be introduced  Request the Police attend the PC meetings  Reduce the speed of vehicles on Colne Road | Develop Speed watch tactics in conjunction with maintaining pressure on Police to be present with Speed camera | 2024 |  |
| Grant Management | Community funding | Small Parish Council grants for community initiatives | Make small grants available with an accesible grant application form. | March 2024 |  |