**Kelbrook and Sough Parish Council Strategic Plan Main Aims and Objectives May 24 to April 25**

**Mission**

**To positively contribute to the wellbeing of the community and the environment of Kelbrook and Sough**

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| Catergory | Area | Objective | Actions | Timescales | Budget |
| Parish Council Governance and Communication | Chairman’s Annual Report | To prepare a comprehensive, written Annual Report Made available on the Website for the Annual General Meeting | Chairman presents Annual Report at AGMClerk to upload report to website | Annually in May | None required |
|  | Communications Platforms | WebsiteSocial MediaNoticeboards | 1.Create a platform that informs the community and wider public about the activities of the PC and other organisations in the Parish.2.Monitor legal compliance3. Ensure content is available in a timely manner4. Update Finance and Governance documents Use Social Media to inform Community of the ongoing work of the Parish Council and the LengthsmanAgenda and minutes displayed on both Kelbrook and Sough noticeboards | 1. Ongoing2. Ongoing3. Clerk to update site within 3 days of approved content4. By the end of May 2024OngoingAgenda to be displayed no less than 3 working days before the meetingMinutes to be displayed once approved by PC | Budget required to develop website |
| Governance | Governance documentsFinanceAudit | Update Finance and Governance documentsMake budgetary documents available on website bi monthly Complete internal and external audit by deadline Results of Audit to be made available on website  | PC members to update the documents relevant to their area of responsibilityClerk to upload to websiteChairman, Clerk and internal Auditor Clerk to upload to website | End May 2024End MayTBC | None requiredNone required |
| Community and Recreational Services | Asset registerMaintain and enhance assetsKelbrook PlaygroundSough ParkKelbrook Primary SchoolGrit BinsVillage EventsDog foulingLitter  | Maintain comprehensive up to date registerBenchesBus sheltersPlanters PhoneboxMaintenance and repairContinued joint funding with Earby Town CouncilEnhance Changing Facilities and pathway in partnership with Kelbrook Phoenix Football ClubCommunity gardenProvide adequate grit bins and aim to secure future support from other responsible bodies for suppliesSupport and promote Village events. Encourage better dog ownershipMonthly litterpick | PC to update register when items are added or taken awayLengthsman to have a monthly action plan to complete and report to PCRepair safety surface Provide funding toward the costAward funding for the projectAgree priority areasDevelop policy for considering new requestsWork with Community ProjectsVillage Hall, St Mary’s Church and Kelbrook Phoenix football clubTemporary markings on pavementsMonitor dog binsOrganise monthly litterpick and promote to gain volunteers | OngoingOngoingASAPTBCTBCOngoingOngoingOngoingMonthly | None required?Grant successfully applied for1. £50002. Grant successfully applied for and awarded£500 |
| Planning | Ensure the balanced and overall interest of Kelbrook and Sough are reflected in comments made on planning applications | Continue to respond to planning applications using the Neighbourhood plan to inform decisionsEnsure the community is aware of planning applications and directed where to respond. | Put planning application information on website and update weekly list on Facebook. Ask concerned residents to email the Clerk if they wish to discuss with the PC | May 2024 |  |
| Crime Prevention | Crime prevention initiatives | Consider where crime prevention initiatives can be introducedRequest the Police attend the PC meetingsReduce the speed of vehicles on Colne Road | Develop Speed watch tactics in conjunction with maintaining pressure on Police to be present with Speed camera | 2024 |  |
| Grant Management | Community funding | Small Parish Council grants for community initiatives | Make small grants available with an accesible grant application form. | March 2024 |  |