Kelbrook and Sough Parish Council wishes to appoint a Village Lengthsman.

This is a practical maintenance role which will contribute to ensuring that the parish is clean, safe, well-presented and parish assets are maintained to a high standard.

**Hours**: Contracted for 12 hours per month to be worked flexibly.

(More hours may be required to complete specific tasks)

**Pay:**  National Joint Council for Local Government Services NJC Scale 18-23 based on skills & experience (Currently £13.21 - £14.67 per hour) subject to annual review.

**The successful candidate will have** experience of undertaking minor repair and maintenance tasks.  He or she will ideally have experience of working in a similar environment and will be able to work independently and manage their own timetable of work.

Please submit a covering letter detailing your career history, skills and why you feel you would be suitable for this role along with your cv to the chair.

kelbrookandsoughchair@gmail.com

**JOB DESCRIPTION**

**Post title**: Part-time Village Lengthsman

**This is an equal opportunity practical maintenance role.**

**Key duties and responsibilities:**

* Inspect, identify and report the need for repair and maintenance of parish council assets according to the asset register and associated maintenance plan.
* Undertake minor repair and maintenance tasks including small repairs, cleaning, painting, weeding, and installing new items such as benches
* Keep up regular watering of all planters around the village as necessary.
* Attend PC meetings to report back on work completed and discuss work required.
* Undertake any other appropriate tasks which may be deemed necessary by the Parish Council.